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ADB TRANSPARENCY

How to access information from the ADB

This section is designed to help anyone who needs information about the ADB because he or she:

- 1) wants to know what projects and programs the ADB is funding or planning to fund in their country,
- 2) is concerned about a particular ADB project, or
- 3) has been invited by the ADB to participate in a consultation.

Citizens have a right to information about ADB projects and policies that will affect their lives. They are entitled to know how ADB operations are affecting their country's environment, economy, society, and government structures and policies. They are also entitled to timely information so that they can be informed participants in development decision-making and not passive by-standers. However, citizens affected by ADB projects are often the last to know about them and thus fre-

quently become victims, rather than beneficiaries, of ADB-funded initiatives.

The new 2005 ADB disclosure policy (*Public Communications Policy* <PCP>) states that the ADB “**shall share information with affected people early enough for them to provide meaningful inputs into the project design and implementation.**” It also states that there shall be a presumption in favor of disclosure of information, in absence of a compelling reason for confidentiality. Citizens should thus leverage these ADB statements to ensure that they remain informed participants in development decision-making.

This toolkit explains the types of information currently made available by the ADB, based on the 2005 PCP. It also explains how and when during the life of a project citizens can get a hold of this information.

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- Types of documents available
- How to obtain these documents
- Tips on information requests

<i>Stage 1: Project identification</i>		
Document type	Information it contains	When/where to find it
Concept Papers	<p>Concept papers for proposed ADB projects in a particular country are attached as an annex to the Country Strategy and Program or CSP (see table on country-specific information). The concept paper identifies:</p> <ul style="list-style-type: none"> • Type of assistance (i.e. loan or grant) • General theme (such as environmental protection, economic growth, etc.) • ADB staff person and department responsible for the project • Brief description of what the project will entail 	<ul style="list-style-type: none"> • Draft CSPs available at Resident Missions¹ • Final versions posted online upon Board approval • Translated versions disclosed within 90 days of Board approval

Document type	Information it contains	When/where to find it
•	<p>Executing agency of the project</p> <ul style="list-style-type: none"> • General timeline of when the project will be submitted for approval and years during which it will be implemented • Source of ADB funding (OCR, ADF, grant, co-financing) 	<ul style="list-style-type: none"> • Chair's summary of CSP Board discussion posted online upon Board endorsement • Link: http://www.adb.org/Documents/CSPs/default.asp or http://www.adb.org/Countries/default.asp
Project Information Document (PID)	<p>The Project Information Document (PID) provides a factual summary of a project, and contains the following:</p> <ul style="list-style-type: none"> • Brief description, goals, and expected development impact • Cost and financing plan • Timetable, including estimated date of appraisal and Board consideration • Environmental categorization (whether the project is likely to have major environmental impacts) • Summary of environmental and social issues • Consultations planned or carried out • List of feasibility and technical documents prepared • ADB staff person responsible and his/her contact information • Implementing agency and contact information 	<ul style="list-style-type: none"> • Posted online as soon as preparatory work begins and within 30 days of approval of concept paper • Applies to private sector projects • ADB staff are mandated to update the PID quarterly during project preparation and implementation • The ADB has 2 years after September 2005 to make PIDs for all projects publicly available. • Link: http://www.adb.org/Projects/profiles.asp
Project Preparatory Technical Assistance (PPTA) Reports	<p>PPTA reports are a good source of early project information because project preparation is often conducted first through technical assistance grants. Borrowing governments use these grants to fund feasibility studies and impact assessments, and improve the capacity of government agencies and institutions relevant to the proposed project, among other things.</p>	<ul style="list-style-type: none"> • Posted online upon completion • Link: http://www.adb.org/Business/Opportunities/PPTA.asp
Project Preparatory Note (PPN)	<p>This is prepared for projects not developed using a PPTA. It describes the proposed project highlights the time frame and resources required.</p>	<ul style="list-style-type: none"> • Available online upon departmental approval • Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=PPN
Initial Poverty and Social Assessment	<p>Conducted for all investment projects and programs, and indicates the people who may be beneficially or adversely affected by a project.</p>	<ul style="list-style-type: none"> • Posted online upon completion, usually attached to PPTAs as an appendix. • Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=IPSA

<i>Stage 2: Project preparation</i>		
Document type	Information it contains	When/where to find it
Design & Monitoring Frameworks	It is a planning tool used by the project officer and is regularly updated when the project is being prepared. It establishes quantified and time bound targets and measurable indicators, and identifies key risks and assumptions that are used to monitor and evaluate performance.	<ul style="list-style-type: none"> • Drafts disclosed before project appraisal; modified versions disclosed as appendix to RRP • Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=DMF
Environmental Impact Assessment (EIA)	<p>EIAs are done for projects that may or will have severe and/or irreparable environmental impacts (categorized as “A”). They generally include the following:</p> <ul style="list-style-type: none"> • Existing environmental baseline conditions • Potential direct and indirect environmental impacts • A comparison of the proposed project alternatives • A mitigation plan, which identifies preventive, mitigation, and compensation measures, and an implementation schedule • Monitoring plans • Some EIAs may also include resettlement plans or indigenous peoples development plans 	<ul style="list-style-type: none"> • EIAs are disclosed to the public only upon request • Summary EIAs are posted online 120 days before the loan goes to the Board • “Relevant information” on environmental issues is disclosed at Resident Missions during early stages of EIA field work & when draft EIA is available • Applies to private sector projects • Link: http://www.adb.org/Projects/reports.asp
Initial Environmental Examination (IEE)	<p>IEEs are done for projects that may or will have significant environmental impacts (categorized as “B”). They are also conducted for category A projects. They generally contain the following information:</p> <ul style="list-style-type: none"> • Explanation of all anticipated environmental impacts • Mitigation details and implementation schedule • Monitoring plans 	<ul style="list-style-type: none"> • IEEs are only disclosed to the public upon request • Summary IEEs are posted online 120 days before the loan goes to the Board • “Relevant information” on environmental issues is disclosed to affected people before and during consultations • Applies to private sector projects • Link: http://www.adb.org/Projects/reports.asp
Resettlement Plans	<p>Resettlement plans are required for all ADB projects involving involuntary resettlement. They generally include information about the following:</p> <ul style="list-style-type: none"> • Scale and impact of resettlement on the displaced population • Development of the resettlement plan • Socio-economic information gathered • Legal framework, including mechanisms for resolution of conflicts and appeals procedures • Valuation of and compensation for lost assets 	<ul style="list-style-type: none"> • Drafts available before appraisal, at Government Executing Agency and on ADB website² • Final plans disclosed by Government after completion and posted on ADB website • Plans can be made available in local languages • Link: http://www.adb.org/Resettlement/plans.asp

Document type	Information it contains	When/where to find it
	<ul style="list-style-type: none"> • Land ownership, tenure, acquisition, and transfer • Access to training, employment, and credit • Shelter, infrastructure, and social services • Environmental protection and management • Implementation schedule, budgets, and monitoring and evaluation 	
Indigenous Peoples Plans	<p>Indigenous Peoples Plans are required for projects that will significantly affect indigenous peoples (IP). They generally include information about the following:</p> <ul style="list-style-type: none"> • potential positive and negative impacts on IP • strategy for ensuring participation of IP • measures to avoid, mitigate, or compensate the adverse project effects • measures to ensure project benefits will accrue to IP • budget for implementation of IP plans • monitoring and evaluation programs. 	<ul style="list-style-type: none"> • Same as resettlement plans • Link: http://www.adb.org/IndigenousPeoples/plans.asp
Safeguard Policy Compliance Memorandum (SPCM)	The SPCM and reports on the extent to which the proposed project complies with ADB's three safeguard policies and the steps needed to be taken to bring it into compliance.	<ul style="list-style-type: none"> • Internal document is prepared in advance of the Management Review Meeting; not publicly available.

Stage 3: Board approval

Document Type	Information it contains	When/where to find it
Report and Recommendation of the President (RRP)	<p>The RRP is the loan proposal submitted to the Board of Directors for approval. It contains all the information necessary for the Board to decide whether or not to approve a project. It identifies the following:</p> <ul style="list-style-type: none"> • Who's in charge of the project at the ADB • Who's in charge in the country (the implementing agency) • Financial information: the loan amount, co-financers' information, and disbursement schedule • An in-depth description of the project • How the project supports the objectives of that particular country's CSP • Project alternatives that were considered and why they were rejected • Summaries of all assessments done in preparation of the project, including ISA, EIA or IEE, indigenous peoples development plans, resettlement plans, economic and technical assessments, etc. • Who participated in the development of the project: government, NGOs, project-affected people, etc. 	<ul style="list-style-type: none"> • RRP's are posted online after Board approval of a loan • Private sector RRP's are disclosed only after redacting confidential information • Link: http://www.adb.org/Projects/reports.asp

Document type	Information it contains	When/where to find it
	<ul style="list-style-type: none"> Controversies: who might be opposing the project and what issues are they raising Risks: corruption risks in the project, possibility of theft or misappropriation of money, financial management and procurement capacity of the government Loan conditions: what the government has to commit to in order for disbursements to continue. 	
Loan agreement	<p>Public sector loan agreements are the legal agreements between the ADB and the borrowing country on a specific loan.</p> <ul style="list-style-type: none"> Private sector legal agreements are not publicly available. 	<ul style="list-style-type: none"> For agreements entered after September 1, 2005: Available as appendix to relevant RRP For agreements entered before September 1, 2005: Available on request after Board approval Confidential information will be excised

Stage 4: Project implementation

Document type	Information it contains	When/where to find it
Social and Environmental Monitoring Reports	These provide information on a project's social and environmental impact and steps taken by the borrower and ADB to mitigate harmful impact. The Borrower prepares and submits this document to the ADB.	<ul style="list-style-type: none"> Posted online upon submission to ADB For private sector projects, made available to affected people Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=SEMR
Progress Reports on Loan Tranche Releases	Reports on progress on the conditions set forth in the Loan Agreement. Program or policy loans are often disbursed in batches, termed as tranches.	<ul style="list-style-type: none"> Posted online upon Board or Management approval Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=PRTR
Project Administration Memorandum (PAM)	Sets out the project or program's implementation agreements and details and is used by the borrower, executing agency, implementing agency, and ADB to monitor project implementation and evaluate project impact. It is updated and revised when necessary, particularly after a project's midterm review and following any changes in project costs, scope, or implementation arrangements	<ul style="list-style-type: none"> Available upon approval. Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=PAM
Changes in Project Scope	At times, major changes are made on the scope of a project, and relevant documents are produced.	<ul style="list-style-type: none"> Posted online upon approval of such change

<i>Stage 5: Project completion and evaluation</i>		
Document type	Information it contains	When/where to find it
Project Completion Reports (PCR)	PCRs are assessments of a project conducted by the ADB's Operations Evaluation Department (OED) after project completion.	<ul style="list-style-type: none"> • Posted online upon circulation to the Board • Generally available one to two years after project completion • Link: http://www.adb.org/Projects/reports.asp
Project Performance Audit Reports (PPAR)	PPARs are assessments of the impacts, effectiveness and sustainability of a project done after the project has been in operation for some time, conducted by the ADB's Operations Evaluation Department.	<ul style="list-style-type: none"> • Posted online upon circulation to Management and Board • Generally available about three years after project completion • A chair's summary is posted online within 2 weeks of the discussion if the report is discussed by the Development Effectiveness Committee (DEC) • Responses submitted by Management or OED, if any, are also posted online upon completion • Link: http://www.adb.org/Evaluation/reports.asp
Impact Evaluation Study (IES)	IESs evaluate the longer-term impact of selected programs and projects. They review groups of projects in the same sector and/or in the same country, and focus on the relevance to and impact on the development process.	<ul style="list-style-type: none"> • Same as PPARs

Technical assistance lending documents

Aside from PPTAs, there are other technical assistance³ documents produced during the identification stage of the project cycle. TAs are important as each ADB project/program commences with a technical assistance.

Document type	Information it contains	When/where to find it
Concept papers	An annex of each Country Strategy and Program (CSP) contains concept papers for proposed TAs and loans. (See the CSP description in the table above for more details)	<ul style="list-style-type: none"> • Drafts and final version available (see CSP row above) • Link: http://www.adb.org/Documents/CSPs/default.asp
Technical Assistance (TA) Reports	A TA report is a recommendation to finance a technical assistance project, and contain the following information:	<ul style="list-style-type: none"> • Posted online after approval by relevant authority (Board, President,

Document type	Information it contains	When/where to find it
	<ul style="list-style-type: none"> • Description of the problem or issue the TA is intended to address • Expected outputs and results of the TA • Key activities in the TA • Costs, budget and source of financing • Implementation of the TA and explanation of the roles of the government, ADB and any other relevant actors in implementation • Terms of Reference for consultants hired 	<ul style="list-style-type: none"> • or Vice President) • Link: http://www.adb.org/Projects/reports.asp
Documents produced under Technical Assistance	<p>A TA project requires certain reports to be generated, including:</p> <ul style="list-style-type: none"> • Feasibility studies • Detailed project designs • Sectoral reviews • Reports by consultants 	<ul style="list-style-type: none"> • Posted online upon completion, but government may object to disclosure of documents under advisory TA • Drafts of country-specific reports under TAs may be made available to in-country stakeholders if ADB sees need, in order to facilitate consultations • Link: http://www.adb.org/Projects/reports.asp?key=reprs&val=TACR
Technical Assistance Completion Reports	<p>These brief (generally 2 page) reports include a condensed version of information in the TA report, plus the following additional items:</p> <ul style="list-style-type: none"> • Evaluation of TA inputs and outputs • Overall assessment of the TA • Major lessons learned • Follow-up actions and recommendations 	<ul style="list-style-type: none"> • Posted online after Board circulation • Link: http://www.adb.org/Projects/reports.asp
Technical Assistance Performance Audit Reports (TPAR)	<p>TPARs evaluate the design, implementation, and performance of technical assistance (TA) projects a few years after the project has been in operation. Usually, several TAs are covered in one report.</p>	<ul style="list-style-type: none"> • Posted online upon circulation to Management and Board • Link: http://www.adb.org/Evaluation/reports.asp

Other country-specific information

Document type	Information it contains	When/where to find it
Poverty Partnership Agreement (PPA)	<p>A PPA is an agreement between the borrowing country and the ADB. It sets out a long-term vision and targets for poverty reduction. PPAs are not needed for countries that have their own national poverty reduction strategies.</p>	<p>Publicly available.</p> <ul style="list-style-type: none"> • Link: http://www.adb.org/Publications/category.asp?id=4000
Country Strategy and Program (CSP)	<p>CSPs outline ADB's medium-term development strategy and lending levels for a country. They are a good source of information about ADB initiatives.</p>	<p>See <i>Concept Papers</i> in the project identification table.</p>

Document type	Information it contains	When/where to find it
Country strategy and program assessments	These are documents written in preparation of a CSP, and include poverty, economic, environmental, governance, gender, and private sector analyses of a country. These assessments will be the basis of a CSP Initiating Paper that leads to a draft CSP, and is envisaged to be discussed with country's stakeholders.	<ul style="list-style-type: none"> • Posted online upon completion • Drafts may be made available to in-country stakeholders during consultations • Link: http://www.adb.org/documents/assessments/default.asp
Country Economic Reviews	<ul style="list-style-type: none"> • Describes the current economic situation in the country • Analyzes short- and medium-term economic prospects • Assesses the economic performance of the country • Gives a detailed analysis of the secular macroeconomic trends and the manner of management of structural change in the economy 	<ul style="list-style-type: none"> • Posted online upon completion • Drafts may be made available to in-country stakeholders during consultations • Link: http://www.adb.org/Documents/CERs/

General ADB information

Document type	Information it contains	When/where to find it
Board meetings schedule, minutes and summaries.	Minutes record formal topics and decisions taken at a meeting of the Board of Directors. May include voting records.	<ul style="list-style-type: none"> • Tentative schedule posted online 3 weeks before the meeting • Minutes posted online upon approval and within 60 days after the meeting • Link: http://www.adb.org/BOD/default.asp
Evaluation Reports	<p>These include:</p> <ul style="list-style-type: none"> • project performance audit reports • impact evaluation studies • country assistance program evaluations • sector assistance program evaluations • annual evaluation reports <p>Annual evaluation reports provide a summary of evaluation activities and findings in a particular year, and an assessment of ADB portfolio performance.</p>	<ul style="list-style-type: none"> • Posted online upon circulation to Management and Board • Chair's summary posted online within 2 weeks of discussion of Development Effectiveness Committee • Link: http://www.adb.org/Evaluation/reports.asp
ADB Annual Reports	Presents a record of ADB activities in a given year. Information is provided in a narrative and financial format. Provides useful cumulative data.	<ul style="list-style-type: none"> • Publicly available in April of each year • Link: http://www.adb.org/Documents/Reports/Annual_Report/

Types of documents available

Below is a list of different types of documents currently being proactively disclosed by the ADB. Note that any ADB document, including those not listed here, can be requested subject to ADB consideration (see Tips section below).

Project-specific documents

Various documents are produced at each stage of an ADB project. Public sector projects are implemented by a borrowing government, and range from infrastructure projects, such as roads, dams, water and sanitation; social sector investments, such as education and health; productive investments like mining, agriculture and fisheries; and sector loans, such as financial, energy, and water. The ADB also funds projects of private companies by financing build-operate-transfer projects and providing guarantees for commercial loans.

The table below is broken up into *stages of the project cycle* to show which documents are produced at each particular stage and whether they are publicly available. Documents pertain mainly to public sector projects, but applicability to private sector projects is mentioned when relevant. Aside from the web links given in the table, we discuss in the succeeding section other ways to obtain these documents. Unless specified, these documents are currently available only in English.

How to obtain these documents

1) *Access the ADB website:*

A good starting point for accessing information about the ADB and its operations is the ADB website – www.adb.org. Use the weblinks mentioned in the table above to access specific documents of interest. The ADB's website also contains a Business Opportunities section, <http://www.adb.org/business/opportunities/>, which is useful for tracking the status of proposed, new, and removed project loans and technical assistance.

The ADB at times develops dedicated webpages for specific projects/programs/initiatives that receive considerable civil society scrutiny. Currently these include the Chashma Right Bank Irrigation Project, Southern Transport Development Project, Dali-Lijiang Railway

Project, Nam Theun 2 Hydroelectric Project, Nam Leuk Hydropower, and the Tonle Sap Initiative. These can be accessed at http://www.adb.org/Projects/proj_websites.asp.

A useful tool to accompany ADB documents is the Index and Style guide, which provides information on ADB terminologies and definitions of ADB acronyms and services. It can be accessed at: <http://www.adb.org/Help/Index/default.asp>

2) *Request information from ADB staff:*

If your internet connection does not permit you to download large documents, or if the document has not been posted online, send an information request to the following ADB personnel/office:

3) *ADB officer or department responsible for the project:*

This person's contact information can be found at the Project Profile/ Project Information Document webpage, the link of which is provided in the table above. Contact information for each of the ADB departments can be found at Appendix III.

4) *Public Information and Disclosure Unit (InfoUnit), Department of External Relations:*

Send an information request to disclosure@adb.org.⁴

5) *Resident Missions:*

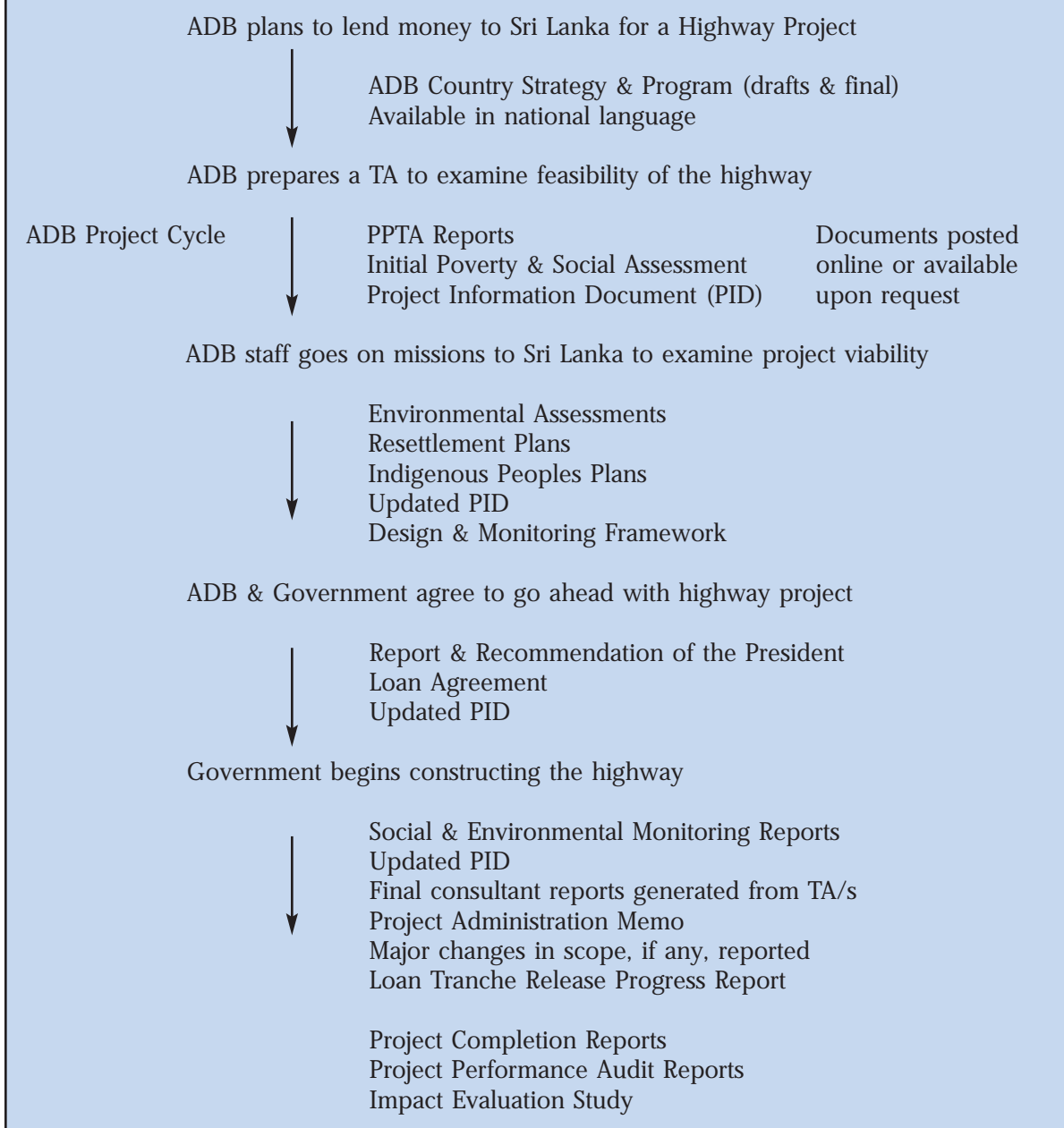
ADB Resident Missions and country offices are mandated to implement the disclosure of the aforementioned documents, and should be able to provide information about projects, programs and policies relevant to your country (see Appendix IV for contact details). The ADB has Resident Missions in 16 countries throughout Asia.⁵ In addition to these, the ADB has a country office in the Philippines, extended mission offices in Gujarat (India), Papua New Guinea, East Timor, and Vanuatu for the South Pacific, and Representative Offices in the US (Washington, DC), Japan (Tokyo), and Europe (Frankfurt, Germany).⁶

6) *Obtain information directly from ADB Public Information Centers or Headquarters Library:*

All publicly disclosed documents should be available at the ADB Headquarter's Library and Public Information Center (PIC), and at the

Resident Mission PICs in Jakarta, and the Pacific Liaison and Coordination Office in Sydney. PICs have computers with internet connection that bath@adb.org, +612 8270 9444. It may also be useful to visit Resident Missions (even those without PICs) to acquire

Shalaj of Nepal has just heard that the Government, with funding from the ADB, is planning to build a highway on the land he lives on. Shalaj is entitled to know what happens at each stage of the project. Listed below are documents which Shalaj can obtain at various points during the ADB Project Cycle.



the public can use to research through the ADB's website. Contact these PICs for their exact address and office hours at: Manila PIC – adbpub@adb.org, +632 632 5883 or +632 632 5894; Jakarta PIC – adbirm@adb.org, +6221 251 2721 or 5798 0661 (direct); Sydney PIC – adb-plco@adb.org, pmoala@adb.org or

7) ***Subscribe to ADB's email notification system:***

Interested individuals can sign up at <http://www.adb.org/Disclosure/contact.asp>, where they can indicate what types of information they are interested in, and consequently receive e-mail alerts as the relevant documents become available at the ADB website.

Tips on information requests

Below are some useful tips to consider when requesting information from the ADB.

- 1) ***Get a copy of ADB's disclosure policy*** at <http://www.adb.org/Documents/Policies/PCP/PCP-R-Paper.pdf>. Obtain a copy of the policy's Operations Manual (OM) as well at <http://www.adb.org/Documents/Manuals/Operations/OML03-1sept05.pdf>. OMs guide ADB staff in implementing the institution's policies.
- 2) ***Be specific*** about what information you are looking for. If possible, include in your information request the project name, date of approval, and country.
- 3) ***Put your information request in writing***, even if you are personally visiting an ADB office. If your request is not answered or is denied, this allows you to create a paper trail of how the ADB is addressing (or ignoring) your request.
- 4) ***Carbon copy (cc) your information request to the Director of the External Relations Department.***⁷ This Department is responsible for ensuring that all ADB staff comply with the ADB's information disclosure policy.
- 5) ***The ADB is required to acknowledge your information request within 5 working days and respond within 30 days of receiving them.***⁸ If they cannot provide you with the information you need, they must provide a written explanation of why the information cannot be disclosed. Mention these obligations in your request so that the ADB realizes you are aware of what you are entitled to.
- 6) ***Confidential information may also be disclosed*** if the public interest in disclosing the information *significantly outweighs* the harm that may be caused by such disclosure. This is known as the "public interest override" clause.
- 7) ***Be persistent.*** If you don't receive an acknowledgement or a response within the 30-day period, send a follow-up letter citing your initial request. You may want to cc your second request to the department's Director General.
- 8) ***If your request was denied or if ADB did not respond to your follow-up, submit a request for review in writing to ADB's PDAC.*** The Public Disclosure Advisory Committee (email: pdac@adb.org, fax: 632-636-2640) is an oversight body that handles denied information requests, and should acknowledge receipt of a request within 5 working days, and should inform you of a decision within 30 days.
- 9) If PDAC affirms that your information request is denied, but you are convinced that it is essential for your community to obtain this document in order to prevent harm that may be caused by an ADB-assisted project, ***try approaching the ADB Accountability Mechanism*** to see if they can assist you.
- 10) If you continue to have trouble, ***contact NGO Forum on ADB*** or the ***Bank Information Center*** for help in getting your information request addressed.

Need for more disclosure

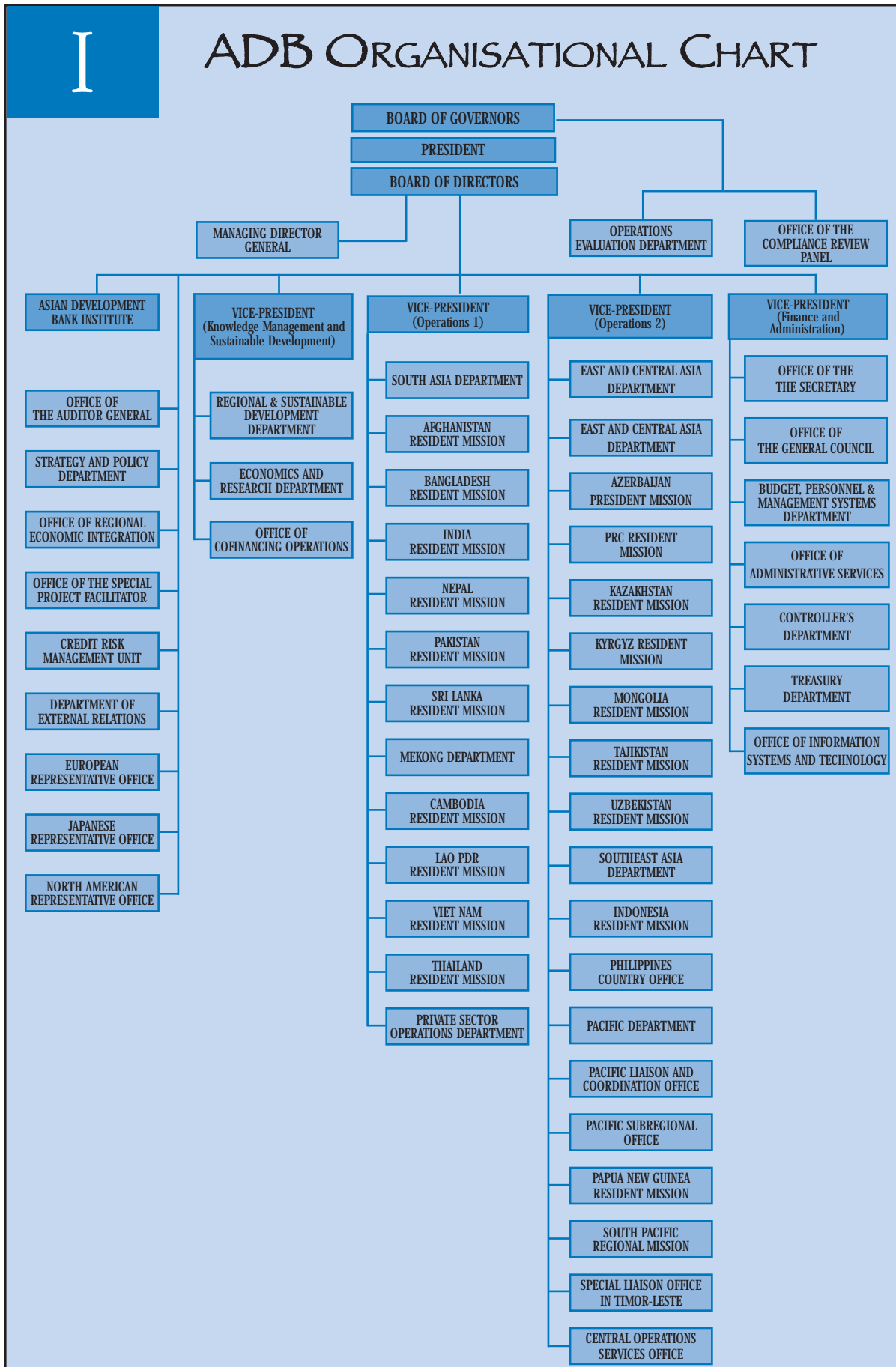
While there has been increased disclosure under the new ADB communications policy, ADB's disclosure practices still fall below international best practices. Civil society should be aware that ADB still needs to be persuaded that increased transparency both in principle and in practice not only boosts the credibility of the institution but also enhances the effectiveness of its development projects by making sure its beneficiaries are involved in decision-making. The following lists some recommendations that civil society has been pushing the ADB to implement to help improve existing transparency standards:

- 1) Disclose all relevant documents. The following documents are currently not publicly available but contain useful information that would be useful for citizens to better understand ADB's operations and its overall development strategy: 1) Board documents, such as Board transcripts, and final draft RRP, strategies and policies, and 2) private sector documents, such as project concept clearance papers and completion reports for private sector projects.
- 2) Translate all relevant documents into appropriate languages. Most relevant Bank documents – including policies, project proposals, environmental impact assessments and resettlement plans – are available only in English. Thus, this information may be inaccessible to the majority of people affected by ADB lending.
- 3) Establish an independent appeals mechanism. In keeping with international best practice, the ADB still needs to elevate its current internal appeals mechanism (PDAC) to one that is independent (potentially the Compliance Review Panel), as a recourse for information requests that are denied.

Endnotes

1. After the initiating paper is completed, and after the strategy and program is drafted but before its management review meeting.
2. ADB's policy on involuntary resettlement requires that "information" about compensation and
 1. After the initiating paper is completed, and after the strategy and program is drafted but before its management review meeting.
 2. ADB's policy on involuntary resettlement requires that "information" about compensation and resettlement options be disclosed to affected people prior to the first Management Review Meeting (MRM) of the project. Depending on the nature of the project, the first MRM generally takes place between 8-32 weeks before the Board makes a decision about the project.
 3. Visit <http://www.adb.org/TA/default.asp> for more information on ADB Technical Assistance.
 4. Requests can also be directed to the current External Relations Specialist Cindy Malvicini (cmalvicini@adb.org).
 5. The ADB has Resident Missions in the following countries: Afghanistan, Bangladesh, Cambodia, China, India, Indonesia, Kazakhstan, Kyrgyz Republic, Lao PDR, Mongolia, Nepal, Pakistan, Sri Lanka, Tajikistan, Uzbekistan, Viet Nam.
 6. Locations and contact information for all of these offices can be found at <http://www.adb.org/About/field.asp> and in Annex IV of the Toolkits.
7. OER's Director is Ann Quon (aquon@adb.org) and Director General is Jeffrey Hiday (jhiday@adb.org).
8. If the ADB receives requests in languages other than English, its policy grants staff extra time to respond to allow time for translation of the request. Resettlement options be disclosed to affected people prior to the first Management Review Meeting (MRM) of the project. Depending on the nature of the project, the first MRM generally takes place between 8-32 weeks before the Board makes a decision about the project.
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6. Locations and contact information for all of these offices can be found at <http://www.adb.org/About/field.asp> and in Annex IV of the Toolkits.
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Annex



Annex

II

CONTACT INFORMATION FOR ADB
BOARD OF EXECUTIVE DIRECTORS¹

Haruhiko Kuroda
 President and Chair of the Board of Directors
 Phone: (632) 632-6005/6000
 Fax: (632) 636-2000
 Email: president@adb.org
 Assistant: Stella Torres (sotorres@adb.org)

Executive Director, Alternate and Advisors	Countries represented
<p>Mr. Masaki Omura – Executive Director Phone: (632) 632-6095/6014 Fax: (632) 632-6176 Email: momura@adb.org Location: East, Suite 12, Room 9724 Assistant: Josie Coscolluela</p> <p>Mr. Atsushi Mizuno – Alternate Director Phone: (632) 632-6096/6099 Fax: (632) 632-6176 Email: amizuno@adb.org Location: East, Suite 12, Room 9736 Assistant: Tess Carreon</p> <p>Mr. Takeshi Murazawa – Director’s Advisor Phone: (632) 632-6856/6069 Email: tmurazawa@adb.org Location: East, Suite 12, Room 9728</p> <p>Mr. Kazuhiro Iryu – Director’s Advisor Phone: (632) 632-6074/6104 Email: kiryu@adb.org Location: East, Suite 12, Room 9732 Assistant: Louise Alberto</p>	Japan
<p>Mr. Paul W. Speltz – Executive Director Phone: (632) 632-6050/6053 Fax: (632) 636-4003, 636-2084 Email: pspeltz@adb.org Location: South, Suite 7, Room 9444 Assistant: Shirley Agliam</p> <p>Mr. Paul Curry – Alternate Director Phone: (632) 632-6051/6052 Fax: (632) 636-2084 Email: pcurry@adb.org Location: South, Suite 7, Room 9432 Assistant: Marites Perfecto</p>	United States

<p>Ms. Barbara Holloway – Director’s Advisor Phone: (632) 632-6054/5017 Email: bholloway@adb.org Location: South, Suite 7, Room 9436</p> <p>Mr. Atticus Weller – Director’s Advisor Email: aweller@adb.org</p>	
<p>Mr. Ashok Saikia – Executive Director Phone: (632) 632-6040/6028 Fax: (632) 632-5780 Email: asaikia@adb.org Location: South, Suite 10, Room 9644 Assistant: N. Srinivasan</p> <p>Mr. Nima Wangdi – Alternate Director Phone: (632) 632-6041/6043 Fax: (632) 632-5780 Email: nwangdi@adb.org Location: South, Suite 10, Room 9632 Assistant: Cheryl Managuelod</p> <p>Mr. Ajay Seth – Director’s Advisor Phone: (632) 632-6106/6177 Email: aseth@adb.org Location: South, Suite 10, Room 9640 Assistant: Lucy Pery</p> <p>Mr. Shumsher Sheriff – Director’s Advisor Phone: (632) 632-6174/6067 Email: sksheriff@adb.org Location: South, Suite 10, Room 9636</p>	<p>India, Bangladesh, Bhutan, Lao People’s Democratic Republic, Tajikistan, Afghanistan</p>
<p>Mr. Xiaosong Zheng – Executive Director Phone: (632) 632-6071/6026 Fax: (632) 636-2052 Email: xszheng@adb.org Location: West, Suite 6, Room 9324 Assistant: Maridel Capulong</p> <p>Mr. Xialong Mo – Alternate Director Phone: (632) 632-6034/6073 Fax: (632) 636-2052 Email: xialongmo@adb.org Location: West, Suite 6, Room 9336 Assistant: Becca Regis</p> <p>Mr. Wenxing Pan – Director’s Advisor Phone: (632) 632-6071/6033 Fax: (632) 636-2052 Email: wpan@adb.org Location: West, Suite 6, 9328 Assistant: Liu Weijie</p>	<p>China</p>

<p>Mr. Minwen Zhang – Director’s Advisor Phone: (632) 632-6110/6012 Fax: (632) 636-2052 Email: wenzhang@adb.org Location: West, Suite 6, 9332</p>	
<p>Mr. Stephen Sedgwick – Executive Director Phone: (632) 632-6065/6027 Fax: (632) 636-2072 Email: ssedgwick@adb.org Location: North, Suite 4, Room 9232 Assistant: Marilou Tabangay</p> <p>Mr. Richard Moore – Alternate Director Phone: (632) 632-6098/6068 Fax: (632) 636-2072 Email: rmoore@adb.org Location: West, Suite 4, Room 9244</p> <p>Ms. Senny Phillip – Director’s Advisor Phone: (632) 632-6072/6025 Email: sphillip@adb.org Location: West, Suite 4, Room 9236 Assistant: Ja Alcantara</p> <p>Mr. Vusala Jafarova – Director’s Advisor Phone: (632) 632-6066/5490 Email: vjafarova@adb.org Location: West, Suite 4, Room 9240</p>	<p>Australia, Azerbaijan, Cambodia, Hong Kong, China, Kiribati, Federated States of Micronesia, Nauru, Solomon Islands, Tuvalu</p>
<p>Mr. Agus Haryanto – Executive Director Phone: (632) 632-6055/6017 Fax: (632) 636-2076 Email: aharyanto@adb.org Location: West, Suite 5, Room 9316 Assistant: Muhammad Jumbeli</p> <p>Mr. Richard Stanley – Alternate Director Phone: (632) 632-6056/6058 Fax: (632) 632-5095 Email: rstanley@adb.org Location: West, Suite 5, Room 9304 Assistant: Tonette Bravo</p> <p>Ms. Janice Spalding – Director’s Advisor Phone: (632) 632-6059/6057 Fax: (632) 636-2076 Email: jspalding@adb.org Location: West, Suite 5, Room 9312 Assistant: Mayette Hernandez</p>	<p>Cook Islands, Indonesia, Fiji Islands, Kyrgyz Republic, New Zealand, Samoa, Tonga</p>

<p>Ms. Sinate Mualaulau – Director’s Advisor Phone: (632) 632-6087/6019 Email: smualaulau@adb.org Location: West, Suite 5, Room 9308</p>	
<p>Mr. Chaiyuth Sudthitanakorn – Executive Director Phone: (632) 632-6081/6083 Fax: Email: chaiyuths@adb.org Location: South, Suite 8, Room 9464 Assistant: Baby Bolano</p> <p>Mr. Sein Tin – Alternate Director Phone: (632) 632-6080/6022 Fax: (632) 636-2080 Email: seintin@adb.org Location: South, Suite 8, Room 9452 Assistant: Evelyn Aparri</p> <p>Mr. Lal Shanker Ghimire – Director’s Advisor Phone: (632) 632-6077/6042 Fax: (632) 636-2081 Email: lghimire@adb.org Location: South, Suite 8, Room 9460 Assistant: Cynthia Kalingo</p> <p>Ms. Siti Zauyah Mohd Desa – Director’s Advisor Phone: (632) 632-6077/6082 Fax: (632) 636-2081 Email: sdesa@adb.org Location: South, Suite 8, Room 9456 Administrative Assistant: Cynthia Kalingo</p>	<p>Thailand, Malaysia, Myanmar, Nepal, Singapore</p>
<p>Mr. Volker Ducklau – Executive Director Phone: (632) 632-6076/6078 Fax: (632) 636-2056 Email: vducklau@adb.org Location: East, Suite 11, Room 9704 Assistant: Bles Maca</p> <p>Mr. David Taylor – Alternate Director Phone: (632) 632-6079/5079 Fax: (632) 636-2056 Email: dtaylor@adb.org Location: East, Suite 11, Room 9716 Assistant: Chat Banes</p> <p>Ms. Nicole Bintner-Bakshian – Director’s Advisor Phone: (632) 632-6091/5812 Fax: (632) 636-2056 Email: nbintner@adb.org Location: East, Suite 11, Room 9708 Assistant: Raquel Velasquez</p>	<p>Austria, Germany, Turkey, UK, Luxembourg</p>

<p>Mr. Ugur Salih Ucar – Director’s Advisor Phone: (632) 632-6075/6037 Email: uucar@adb.org Location: East, Suite 11, Room 9712</p>	
<p>Mr. Patrick Pillon – Executive Director Phone: (632) 632-6035/6032 Fax: (632) 636-2044 Email: ppillon@adb.org Location: South, Suite 9, Room 9624 Assistant: Clarisse M. Santos</p> <p>Mr. Niklaus Zingg – Alternate Director Phone: (632) 632-6036/6093 Fax: (632) 636-2044 Email: nzingg@adb.org Location: South, Suite 9, Room 9612 Assistant: Angelica Alejandro</p> <p>Mr. Johan Dubois – Director’s Advisor Phone: (632) 632-6024/6021 Email: jdubois@adb.org Location: South, Suite 9, Room 9620 Assistant: Gems Gonzalez</p> <p>Ms. Paola Pettinari – Director’s Advisor Phone: (632) 632-5084/6189 Fax: (632) 636-2044 Email: ppetinari@adb.org Location: South, Suite 9, Room 9616</p>	<p>Belgium, France, Italy, Spain, Switzerland</p>
<p>Mr. Chol-Hwi Lee – Executive Director Phone: (632) 632-6045/6038 Fax: (632) 632-5599 Email: chlee@adb.org Location: East, Suite 1, Room 9144 Assistant: Cecille Alcantara</p> <p>Mr. Batir Mirbabayev – Alternate Director Phone: (632) 632-6046/6048 Fax: (632) 632-5599 Email: bmirbabayev@adb.org Location: East, Suite 1, Room 9132E Assistant: Evelyn Buenaventura</p> <p>Mr. Chang Huh – Director’s Advisor Phone: (632) 632-6049/6047 Fax: (632) 632-5599 Email: chuh@adb.org Location: East, Suite 1, Room 9140 Assistant: Young-Mi Shin</p>	<p>Republic of Korea, Papua New Guinea, Sri Lanka, Taipei-China, Uzbekistan, Vanuatu, Vietnam</p>

<p>Mr. Yen-Dar Den – Director’s Advisor Phone: (632) 632-6049/5097 Email: ydden@adb.org Location: East, Suite 1, Room 9136</p>	
<p>Mr. Sibtain Fazal Halim, Executive Director Phone: (632) 632-6030/6018 Fax: (632) 636-2040 Email: sfhalim@adb.org Location: North, Suite 2, Room 9152 Assistant: Bes de Guzman</p> <p>Ms. Marita Magpili-Jimenez – Alternate Director Phone: (632) 632-6031/6088 Fax: (632) 636-2041 Email: mmjimenez@adb.org Location: North, Suite 2, Room 9164 Assistant: Marimil Francisco</p> <p>Mr. Erjan Djalmukhanov– Director’s Advisor Phone: (632) 632-6197/6044 Fax: (632) 636-2041 Email: edjalmukhanov@adb.org Location: North, Suite 2, Room 9160 Assistant: Diane Vallado</p>	<p>Kazakhstan, Maldives, Marshall Islands, Mongolia, Pakistan, Philippines</p>
<p>Mr. Emile Gauvreau – Executive Director Phone: (632) 632-6060/6023 Fax: (632) 636-2048 Email: egauvreau@adb.org Location: North, Suite 3, Room 9224 Assistant: Zenaida Pangan</p> <p>Mr. Pasi Hellman – Alternate Director Phone: (632) 632-6061/6062 Fax: (632) 636-2048 Email: phellman@adb.org Location: North, Suite 3, Room 9212 Assistant: Vivian Quiroz</p>	<p>Finland, Canada, Denmark, Netherlands, Norway, Sweden</p>
<p>The Asian Development Bank is located at: 6 ADB Avenue, Mandaluyong City 1550 Metro Manila, Philippines Tel: (632) 632-4444 Fax: (632) 636-2444 Email: information@adb.org</p>	

Endnotes

1. Up-to-date contact information is also available on BIC’s website at http://www.bicusa.org/bicusa/issues/misc_resources/111.php and ADB website at <http://www.adb.org/BOD/default.asp>

Annex



CONTACT INFORMATION FOR SELECT ADB DEPARTMENTS

Accountability Mechanism

Office of the Special Project Facilitator

Nalin Samarasingha, Special Project
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Tel: (632) 632-4825

Fax: (632) 636-2490

spf@adb.org

Compliance Review Panel

Augustinus Rumansara, Chair

Tel: (632) 632-4149

Fax: (632) 636-2088

crp@adb.org

Anticorruption Unit

Office of the Auditor General
Peter Egens Pederson, Auditor
General

Tel.: (632) 632-5004

Fax: (632) 636-2152

anticorruption@adb.org

*Please mark correspondence "Strictly
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Strategy and Policy Department

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Tel.: (632) 632-6550

Operations Evaluation Department

Bruce Murray, Director General

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Tel: (632) 632-4100

Private Sector Operations Department

Robert Bestani, Director General

rbestani@adb.org

Tel.: (632) 632-6315

Department of External Relations

Jeffrey Hiday, Director General

Tel: (632) 632-5870

Public Information and Disclosure

Unit (InfoUnit, DER)

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External Relations Specialist

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Public Information Center

Tel: (632) 632-5883

Fax : (632) 636-2648

adbpub@adb.org

NGO Center

Bart Edes, Head NGO Center

bedes@adb.org

Tel: (632) 632-6751

Fax: (632) 636-2195

Regional Departments

East and Central Asia

H. Satish Rao, Director General

hsrao@adb.org

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Fax: (632) 636-2384

Mekong

Rajat Nag, Director General

rnag@adb.org

Tel.: (632) 632-6201

Fax: (632) 636-2231

Pacific

Philip C. Erquiaga,

Director General

perquiaga@adb.org

Tel.: (632) 632-6085

Fax: (632) 636-2441/2442

South Asia

Kunio Senga, Director General

ksenga@adb.org

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Fax: (632) 636-2212

Southeast Asia

Vacant, Director General

Tel.: (632) 632-6955

Fax: (632) 636-6318

Annex

IV

CONTACT INFORMATION FOR ADB RESIDENT/REGIONAL MISSIONS

The ADB has 19 resident missions and 2 regional missions across Asia. It also has 3 representative offices and 3 special offices

Afghanistan Resident Mission
Asian Development Bank
Afghanistan Resident Mission
126, Street 2, Haji Yaqoub
Roundabout
Shahar-e-Now, P. O. Box 3070
Kabul, Afghanistan
Tel: + 93 20 2103602
+ 632 632 5535

Tel: + 86 10 6642 6601 to
6642 6605
Fax: + 86 10 6642 6606,
6642 6608
Email: adbprcm@adb.org

Azerbaijan Resident Mission
96 Nizami Street, The Landmark
Building
4th Floor, Baku, AZ1010, Azerbaijan
Tel: + 994 12 496-5800
Fax: + 994 12 465 9990
Email: adbazrm@adb.org

India Resident Mission
4 San Martin Marg
Chanakyapuri

New Delhi 110021, India
P. O. Box: 5331
Chanakyapuri H.P.O.
New Delhi 110021, India
Tel: + 91 11 2410 7200
Fax: + 91 11 2687 0955
Email: adbirm@adb.org

Bangladesh Resident Mission
Plot No. E-31
Sher-e-Banglanagar
Dhaka 1207
GPO Box 2100
Tel: + 880 2 815 6000 - 8,
815 6009 - 16
Fax: + 880 2 815 6018 and +
880 2 815 6019

Indonesia Resident Mission
Gedung BRI II, 7th Floor
Jl. Jend. Sudirman Kav. 44-46
Jakarta 10210, Indonesia
P. O. Box 99 JKPSA
Jakarta Pusat, Indonesia
Tel: + 62 21 251 2721
Fax: + 62 21 251 2749
Telex: + 73 65018 ADB IA
Email: adbirm@adb.org

Cambodia Resident Mission Office
93-95 Preah Norodom Blvd. (corner
of Street 208)
P. O. Box 2436,
Sangkat Boeung Raing, Khan Daun
Penh
Phnom Penh
Tel: + 855 23 215 805, 215 806,
216417
Fax: + 855 23 215 807
Email: adbarm@adb.org

Kazakhstan Resident Mission
10th Floor, Astana Tower
Business Center
12 Samal Microdistrict
Astana, 473000, Kazakhstan
Tel: + 7 3172 325053
Fax: + 7 3172 328433
Email: adbkarm@adb.org

China Resident Mission
7th Floor, Block D
Beijing Merchants International
Financial Center
156 Fuxingmennei Avenue, Beijing
100031

Kyrgyzstan Resident Mission
52-54 Orozbekov Street,
Bishkek, 720040 Kyrgyz Republic
Tel: + 996 312 627343
+ 996 612 900445
(trunk line)
Fax: + 996 312 627344
Email: adbkyrm@adb.org

Lao PDR Resident Mission

Corner of Lanexang Av. and Samsenthai Rd.
P. O. Box 9724
Vientiane, Lao PDR
Tel: 856 21 250 444
Fax: 856 21 250 333
Email: adbirm@adb.org

Mongolia Resident Mission

MCS Plaza, Second Floor
4 Natsagdorj Street
Ulaanbaatar 46, Mongolia
Tel: + 976 11 329 836
Fax: + 976 11 311 795
Email: adbmrnm@adb.org

Nepal Resident Mission

Srikunj Kamaldi, Ward No. 31
Block 2/597, Na. Na. Pa.
Kathmandu, Nepal
P. O. Box 5017 K.D.P.O.
Kathmandu, Nepal
Tel: + 977 1 227 779, 227 784, 220 305
Fax: + 977 10 225 063
Email: adbmrnm@adb.org

Pakistan Resident Mission

Overseas Pakistanis Foundation (OPF) Building
Sharah - e- Jamhuriyat, G-5/2,
Islamabad, Pakistan
Tel: + 92 051 2825011-16
Fax: + 92 051 2823324, 2274718
Email: adbprnm@adb.org

Sri Lanka Resident Mission

49/14-15 Galle Road
Colombo 3 Sri Lanka
Tel: + 94 1 387 055,
+ 9475 331 111
Fax: + 94 1 386 527
Email: adbslrm@adb.org

Papua New Guinea Resident Mission

Level 13, Deloitte Tower, P.O. Box 1992
Port Moresby, National Capital District
Papua New Guinea
Tel: + 675 321 0400/0408
Fax: + 675 321 0407
E-mail: adbprnm@adb.org

Tajikistan Resident Mission

107-5, Nozim Hikmat Street
Dushanbe, 734001, Tajikistan
Tel: + 992 372 235 314/ 235 315/
210 558
Fax: + 992 372 244 900

Thailand Resident Mission

23rd Floor, The Offices at Central World
999/9 Rama 1 Road, Wangmai, Pathumwan
Bangkok 10330 Thailand
Tel: + 66 2 263 5350
Fax: + 66 2 263 5301

Uzbekistan Resident Mission

1, A. Khodjaev Str., Shaikhantaur District,
Tashkent 700027 Uzbekistan
Tel: + 998 71 120 7921/22/24/25
Fax: + 998 71 120 7923
Email: adburm@adb.org

Vietnam Resident Mission

Unit 701 - 706, Sun Red River Building
23 Phan Chu Trinh Street
Hanoi, Viet Nam
Office Hours: 8:30 AM - 5:00 PM, Monday-Friday
Tel: + 84 4 933 1374
Fax: + 84 4 933 1373
Email: adbvnrm@adbo.org

Special Offices**East Timor Special Liaison Office**

ADB Building
Rua Direitos Humanos
Dili East Timor
Tel: + 670 3324 801
Fax: + 670 3324 132

Philippines Country Office

6 ADB Avenue, Mandaluyong City 1550
Metro Manila, Philippines
Tel: + 632 683 1000
Fax: + 632 683 1030
Email: phco@adb.org

Central Asia Regional Economic Cooperation**Unit (Field Office)**

28A Kazibek Bi
Almaty 050010
Republic of Kazakhstan
Tel: + 7-3272 918-513/27
Fax: + 7-3272 918-762

Regional Missions

- Pacific Liaison and Coordination Office, Australia
- South Pacific Sub-regional Office, Fiji.

Representative Offices

- North America
- Japan
- Europe

Annex



CONTACT INFORMATION FOR STAFF RESPONSIBLE FOR SAFEGUARD POLICIES

*The ADB has three safeguard policies:
Environment Policy, Indigenous Peoples Policy,
and Involuntary Resettlement Policy*

**Vice President, Knowledge
Management and Sustainable
Development**

Geert H.P.B. Van Der Linden
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**Director General/Chief Compliance
Officer, Regional Sustainable
Development Department (RSDD)**

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Deputy Director General, RSDD

Klaus Gerhaeusser
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**Director, Environmental and Social
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**Principal Safeguard Specialist,
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Albab Akanda

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**Principal Environment Specialist,
ESSD, RSDD**

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**Senior Social Development Specialist,
ESSD, RSDD1**

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**Social Development Specialist, ESSD,
RSDD²**

Indira Simbolon
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Tel: + 63-2-632 6912

Endnotes

1. Responsible for resettlement

2. Responsible for indigenous people

Annex



LIST OF ASIAN DEVELOPMENT BANK ACRONYMS

ADB	Asian Development Bank	MDB	Multilateral Development Bank
ADF	Asian Development Fund	MDG	Millennium Development Goal
AED	Alternative Executive Director	OAG	Office of the Auditor General
BCRC	Board Compliance Review Committee	OCR	Ordinary Capital Resources
CAPE	Country Assistance Program Evaluation	OED	Operations Evaluations Department
CEA	Country Environment Assessment	PCP	Public Communication Policy
CIP	Country Strategy and Program Initiating Paper	PCR	Project Completion Report
CRP	Compliance Review Panel	PCR	Project Completion Reports
CSO	Civil Society Organization	PPA	Poverty Partnership Agreement
CSP	Country Strategy and Program	PPAR	Project Performance Audit Report
CSPU	Country and Strategy Program Update	PPTA	Project Preparatory Technical Assistance
DER	Department of External Relations	PRG	Political Risk Guarantee
DMCs	Developing Member Countries	PSOD	Private Sector Operations Department
DPL	Development Policy Letter	RRP	Report and Recommendation to the President
ED	Executive Director	RSDD	Regional and Sustainable Development Department
EIA	Environmental Impact Assessment	SES	Special Evaluation Study
GMS	Greater Mekong Subregion	SPD	Strategy and Policy Department
IEE	Initial Environmental Examination	SPF	Special Project Facilitator
IES	Impact Evaluation Study	TA	Technical Assistance
ISA	Initial Social Assessment	TASF	Technical Assistance Special Fund
JSF	Japan Special Fund	TPAR	Technical Assistance Performance Audit Reports
LTSF	Long-Term Strategic Framework		

Annex



LIST OF CIVIL SOCIETY ORGANIZATIONS MONITORING THE ADB

Action Aid Asia
13th Floor, Regent House Building,
183 Rajdamri Road,
Lumpini, Pathumwan,
Bangkok 10330, Thailand.
Website: www.actionaidasia.org
Phone: + 00 662 651 9066 - 9
Email: mail@actionaidusa.org

Bank Information Center
1100 H Street, NW
Suite 650
Washington, DC 20005, U.S.A.
Website: www.bicusa.org
Phone: +1 202-737-7752
Fax: + 1-202-737 1155
Email: info@bicusa.org

**Bank Information Center-
South Asia**
45B/L-1, DDA Flats,
Kalkaji,
New Delhi-110019, India.
Phone: 91-11-55344750
Email:
rmahapatra@southasia.bicusa.org

**Bank Information Center-Mekong/SE
Asia**
Phone: + 63-9218303452
Email: jgarcia@mekong.bicusa.org

Delhi Forum
F-10/12, Malviya Nagar,
New Delhi - 11017, India
Phone: + 91-11-26680883/26680914
Email: delforum@vsnl.net

Focus on the Global South
c/o CUSRI, Chulalongkorn University

Wisit Prachuabmoh Building
Bangkok 10330
Thailand
Website: www.focusweb.org
Phone: + 66 2-2187363-65
Email: admin@focusweb.org

Mekong Watch
2F Maruko Bldg. 1-20-6 Higashi Ueno
Taito-ku, Tokyo 110-0015
Japan
Website: www.mekongwatch.org
Email: info@mekongwatch.org
Phone: + 81 3 3832 5034

NGO Forum on the ADB
85-A, Masikap Ext., Central District
Diliman, Quezon City, 1101
Philippines
Website: www.forum-adb.org
Phone: + 63 2-921-4412
Email: forum@pacific.net.ph

NGO Forum on Cambodia
Address: #9-11 Street 476, Toul
Tompong, P.O. Box 2295, Phnom
Penh 3, Cambodia.
Website: www.ngoforum.org.kh
Tel: + 855-23-213482/994063
Fax: + 855-23-214 429
Email:
ngoforum@ngoforum.org.kh

Oxfam Australia
156 George St
Fitzroy, Victoria 3065
Australia
Website: www.oxfam.org.au
Phone: + 61 (0)3 9289 9444
Fax: + 61 (0)3 9419 5318

Note: There are numerous organizations spread across Asia that are involved in monitoring the ADB. The ones mentioned above are only a few that can facilitate linkages with other such organizations in your own country.

Annex



GLOSSARY

Word	“See also”	Definition
Alternate Director	<i>See</i> Board of Directors	Functions as a deputy or second in line to the Executive Director and can exercise the same functions; Is appointed by a member country.
Asian Development Bank (ADB)	World Bank	A regional multilateral development bank with operations in Asia and the Pacific established in 1966. The ADB has 63 member countries. www.adb.org
Board of Directors		At the ADB, the 12 members of the Board of Directors are elected by the Board of Governors. Eight of those 12 are elected by member countries from within the Asia-Pacific region, and the four others are elected by member countries from outside the region. Each Director appoints an Alternate. The President of ADB chairs the Board of Directors. At the World Bank, the Boards of Executive Directors are responsible for conducting the day-to-day business of the World Bank. The Boards are composed of 24 Directors, who are appointed or elected by member countries or by groups of countries. The President of the World Bank serves as the Chairman of the Boards.
Bretton Woods Institutions	World Bank, International Monetary Fund	A collective name for the World Bank Group and the International Monetary Fund (IMF), institutions established in 1944 at Bretton Woods, U.S.A. World Bank: www.worldbank.org International Monetary Fund: www.imf.org Bretton Woods Project (NGO): www.brettonwoodsproject.org
Compliance Review Panel (CRP)	Inspection Panel	The forum in which project-affected people (and in special circumstances, any member of the Board

Word	“See also”	Definition
		of Executive Directors) can file a request for a review of whether the ADB complied with its own policies. www.adb.org/Documents/Policies/ADB_Accountability_Mechanism/
Country Assistance Plans (CAP)	Country Strategy and Program, Country Assistance Strategy	The ADB’s core planning document for operations in each of its developing member countries. Equivalent of the Country Assistance Strategy (CAS) at the World Bank. Since August 2001, the ADB has been replacing CAPs with Country Strategy and Programs (CSPs). www.adb.org/Documents/CAPs
Country Operational Strategy Study (COSS)	Country Strategy and Program	A document that provides the basis for determining the ADB’s thematic and sectoral priorities in its developing member countries. Since August 2001, the ADB has been replacing COSS with Country Strategy and Program (CSP). www.adb.org/Documents/COSSs
Country Strategy and Program (CSP)	Country Assistance Plan, Country Assistance Strategy	A plan made by the ADB for each developing member country to outline the programs and projects that will be implemented. Usually prepared once every five years and updated every year. www.adb.org/Documents/CSPs
Developing member country (DMC)	Asian Development Bank	Members of the ADB that receive loans and equity investments for their economic and social development. www.adb.org/Countries/default.asp#dmcs
Executive Directors	See Board of Directors	
Export credit agency	International financial institution	A public agency that provides government-backed loans, guarantees and insurance to corporations from their home country that seek to do business overseas in developing countries and emerging markets. Most industrialized nations have at least one ECA. Export-Import Banks are ECAs. ECA Watch (NGO): www.eca-watch.org/eca
Greater Mekong Subregion (GMS)	Asian Development Bank, East-West Economic Corridor	A regional economic cooperation program promoted by the ADB. It comprises of six countries: Burma, Thailand, Vietnam, Laos, Cambodia and China’s Yunnan Province. The GMS has eleven priority programs called “flagship initiatives.” www.adb.org/GMS
International Financial Institution (IFI)	Multilateral Development Bank, International Monetary Fund, Export Credit Agency	A generic name for financial institutions operating on an international level, ranging from multilateral development banks (MDBs), such as the World Bank and Asian Development Bank (ADB), and monetary authorities, such as the International Monetary Fund, and export credit agencies (ECAs).

Word	“See also”	Definition
International Monetary Fund (IMF)	Bretton Woods Institutions	An international monetary authority working to secure global financial stability, facilitate international trade, and to provide temporary financial assistance to countries to help ease balance of payments adjustment. www.imf.org
Multilateral Development Bank (MDB)		An international institution with governmental membership that provides financial support and advice for economic and social development activities in developing countries. The five major MDBs are: The World Bank, Inter-American Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, and African Development Bank.
Policy		Guidelines that Multilateral Development Banks (MDBs) are required to comply with when they operate. Some of the policies are relevant to preventing or mitigating negative environmental and social impacts in the project area or local peoples. Those policies are called “safeguard policies.” The ADB’s page on its policies: www.adb.org/Development/policies.asp
Structural adjustment loans		Loans given by multilateral development banks (MDBs) that require the borrower to follow the bank’s advice and recommendation in order to help the country make an economic recovery.
World Bank	International Bank for Reconstruction and Development, International Development Association, World Bank Group	A term that usually refers to the two institutions in the World Bank Group: International Bank for Reconstruction and Development (IBRD) and International Development Association (IDA).
World Bank Group	World Bank	A collective term for five institutions: International Bank for Reconstruction and Development (IBRD), International Development Association (IDA), International Finance Corporation (IFC), Multilateral Investment Guarantee Agency (MIGA), and the International Centre for Settlement of Investment Disputes (ICSID).

The Bank Information Center (BIC) partners with civil society in developing and transition countries to influence the World Bank and other international financial institutions (IFIs) to promote social and economic justice and ecological sustainability. BIC is an independent, non-profit, non-governmental organization that advocates for the protection of rights, participation, transparency, and public accountability in the governance and operations of the World Bank, regional development banks, and IMF.

The NGO Forum on ADB (FORUM) is an Asian-led network of non-government and community-based organizations that support each other in order to amplify their positions on Asian Development Bank's policies, programs, and projects affecting life forms, resources, constituents - the local communities.



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